

Harassment Complaint Form

CARTOON Events

Thank you for bringing your concern to our attention.

CARTOON is committed to addressing your complaint promptly and thoroughly. We will do our best to ensure confidentiality for you and all others involved in this situation. Only those who need to know any information will have access to it.

Please provide all the information requested below. Be as specific as possible when describing incidents. Include the date(s) of the incident(s), the name(s) of the person(s) involved and the name(s) of any witnesses. If necessary, feel free to attach additional materials to assist in the investigation process.

Your Name:

Your contact information (email/phone):

Type of Complaint

Sexual Harassment:

- Requesting sexual favours
- Expressing a desire for sexual contact or conduct
- Using sexually explicit language
- Telling sexual jokes
- Commenting on a person's appearance
- Speaking in a sexual tone
- Using sexually suggestive nicknames or terms of endearment
- Exposing oneself
- Blocking a hallway or doorway
- Blowing kisses or winking
- Showing sexually explicit videos
- Staring, following, or stalking
- Any form of unwanted touching
- Patting, grabbing, rubbing, or pinching
- Hugging or kissing
- Other, please specify: _____

Discrimination based on:

- Age
- Alienage
- Disability
- Gender
- Marital Status
- National Origin
- Race/Ethnicity
- Religion
- Sexual Orientation
- Other, please specify: _____

Details of the Incident

Date/time of incident: _____

Location of incident: _____

Person(s) who allegedly violated your rights:

Witness(es):

Summary of complaint:

Please provide detailed information, including names, dates, locations, and phone numbers, if possible.

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If so, please provide the name(s) and telephone number(s) of those you spoke to:

[illegible]

Have there been any previous incidents involving the accused?

Proposed solution (Please provide your opinion on how this issue might be resolved. Be as specific as possible):

I _____ certify
that there is no falsification of the above information and that the events are accurately
depicted to the best of my knowledge.

Signature

Date